

**2009 AASH NATIONAL CONFERENCE
SACRED HEART BOUTIQUE
AGREEMENT TO PARTICIPATE (031209)**

I, _____ representing _____ on _____,
(name) (school, association or ministry) (insert date)

hereby request table space at the AASH 2009 National Conference Sacred Heart Boutique, and agree to adhere to the following guidelines:

1. Reservation of table space must be made in writing on or before March 31, 2009, through Laura Nottoli, 4650 West Point Loma Blvd., #201, San Diego, CA 92107. For information: call (619) 223-5953 (evenings), or email lnottoli@sandiego.edu.

Vendor acknowledges the Conference does not know how many vendors will be participating, nor how much space will be available. Vendor may request assignment of a particular amount of space; however, vendor space will be assigned on a space available basis first come/first served. After the reservation cut off date of March 1, 2009, each vendor will be advised of the amount of space they have been assigned.

Amount of Space Requested _____

2. The Boutique Hours will be determined in the discretion of the Conference Committee.
3. Vendors are advised to contact the Board of Equalization website (<http://www.boe.ca.gov>) or at (800) 400-7115 to determine sales tax requirements, if any.
4. All vendors are responsible for handling their own financial affairs, including provision of their own change, change boxes, calculators, office supplies, sales bags, and the assigning of their own personnel.
5. Only insured inventories requiring signature upon reception may be mailed/shipped on or after April 13, 2009 (and not before) to 2009 AASH National Conference, (VENDOR NAME), c/o David Bautista, The OMNI Hotel, 251 S. Olive Street, Los Angeles, CA, 90012.
6. Sacred Heart Boutique vendors may advertise in the Conference Program, and may contact Marcie Amory at (marcieamory@bwmmail.us) for size and price. The deadline for ads with camera ready artwork is March 1, 2009.
7. If the Vendor states below the product(s) they plan to sell, the Conference Committee will include your participation on a Shopping List to be included in the Conference Tote Bags.
8. Though the Conference Committee will attempt to secure the sales area when the Boutique is closed, each vendor will be responsible for their own security.
9. The Vendor agrees that the Conference Committee has the full authority to determine all issues that arise from the operation of the Sacred Heart Boutique, if any.
10. The items we will sell at the Sacred Heart Boutique are _____

I have read the above terms and I have the authority from my association, school or ministry to agree to be bound by them.

Print Name _____ Sign Name _____

Address: _____

Phone(s): _____ Email: _____